



# CITY OF TOLEDO

Division of Building Inspection

## LICENSE RENEWAL APPLICATION

One Government Center, Suite 1600 • Toledo, OH 43604 • Phone (419) 245-1220 • Fax (419) 245-1329 • www.toledo.oh.gov

### Required Documents to be submitted:

- **All Contractors**—Current State License

Please fill out form completely to renew your City of Toledo License.

Business Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

License #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( Home, Cell, Work ) \_\_\_\_\_

Phone: ( Home, Cell, Work ) \_\_\_\_\_

Email: \_\_\_\_\_

License Holder Signature: \_\_\_\_\_

Check all that apply:

- Contractor
- Journeyman
- Apprentice
- Electrical
- HVAC
- Plumbing
- Refrigeration
- Hydronics
- Home Remodeling
- Fire Company Class A
- Fire Company Class B
- Fire Company Class C
- Sewer Cleaner
- Sewer Tapper
- Sidewalk
- Sign
- Late Fee and Previous year renewal

### 2020 license – Failed to renew

- You are still able to renew your 2020 license until December 31, 2020. However, a late fee is required. Journeyman late fee is \$50.00 and must be included with your payment. For contractor late fees, please contact our office if needed.
- Payments cannot be made online. They can be mailed or use drop box in lobby (see above).
- 2020 renewal + late fee must be paid before 2021 license can be renewed.

### Renewal Fees

|                     |       |
|---------------------|-------|
| Apprentice -        | \$25  |
| Journeyman -        | \$50  |
| Contractor -        | \$140 |
| Fire Contractor-    | \$200 |
| Sewer Tapper -      | \$210 |
| Sewer Cleaner -     | \$210 |
| Sidewalk -          | \$75  |
| Late Fee Journeymen | \$50  |

### **How to pay for the license:**

1. Check or money order payable to "City of Toledo"

**Mail to:** Building Inspection  
One Government Center  
Suite 1600  
Toledo, Ohio 43604